

HG Finance Committee Report

Hampshire Greens HOA Meeting

February 27, 2023

Finance Committee (FC) Meeting dates and recommendations:

The FC met on February 27, 2023. Quorum was established and the meeting began at 7:15 PM. Mario Jean, Kelly Kim, Dave Seiler, Wayne Swann, Melissa Therian, and Linda Moore, Chair, were present. During the Community Forum, options to improve communication with homeowners was raised. David Higginbotham suggested that short emails from management to HG homeowners and residents, with links to the HG website for additional information, might improve communication.

The FC discussed the following topics and voted unanimously for the following related actions:

- Reviewed the January 2023 Financials and voted to recommend the Board accept them.
- Request the Abaris to review of the Collection Policy draft by Jeremy Tucker
- Request the BoD discuss and consider increased uses and upgrades for our HG website, including using it more effectively for communication, adding a newsletter, adding a password protected login for HOA members only and obtain webmaster services from Abaris.
- Discuss Reserve Budget preparation with Abaris.

At approximately 8 m, the FC moved to Executive/ Closed Session to discuss proposals for engineering oversight services for bids to repair the HG tennis courts and community paths recommended by Shireen Ambush. Ms. Ambush noted obtaining engineering oversight would assess the work needed and generate RFPs that would improve the ability to compare “apples to apples” for the quotes obtained to perform recommended work on the tennis courts and paths. Shireen obtained 3 proposals which she presented in a spread sheet. She noted each company was equal in quality of work done.

The FC reviewed the 3 proposals and voted unanimously to request the addition of language that specified an engineer would be involved with the work, and to recommend the BoD accept a revised Property Diagnostics proposal with this addition of this language.

The following are recommendations to the Board from the Finance Committee:

- Accept the January 2023 Financials.
- Accept the revised Property Diagnostics proposal for Engineering oversight of the needed tennis court and community path repairs and maintenance with the addition of language requested by the FC.
- Request Abaris review the Collections policy draft from Jeremy Tucker.
- Discuss Reserve Budget planning with Abaris.
- Suggest the BoD discuss enhancements and improved use of the website with the HG website committee and the Abaris website representative, Greg Lobring, to determine services and costs available from Abaris.
- Consider using short emails to HG homeowners and residents, with links to the website for additional information, to improve communication between management, the BoD and homeowners and residents.

Respectfully submitted by the Hampshire Greens Finance Committee.

Linda Moore, Chair